

## RECRUITMENT ANALYST

### POSITION

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Recruitment Analyst

### ABOUT US

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Lundin Gold Inc. headquartered in Vancouver, Canada, is part of the Lundin Group of Companies, one of the most recognized, respected and prominent groups in the global industry today. It is comprised of 13 publicly traded companies focused on the extractive sector, operating in more than 17 countries around the world.

Lundin Gold, through its Ecuadorian subsidiary Aurelian Ecuador S.A., owns the Fruta del Norte Mine (FDN), located in southeastern Ecuador in the Zamora Chinchipe Province.

Fruta del Norte (FDN) is one of the largest and highest grade gold deposits in the world currently in production. The Company has an experienced mine operations team dedicated to advancing FDN responsibly. In the fourth quarter of 2019, Lundin Gold realized first gold production as well as the first export of gold concentrate and doré bars. In the first quarter of 2020 FDN achieved commercial production. Lundin Gold operates transparently in accordance with international best practices and according to its three core principles: Working Safely, Environmental Stewardship and Respect.

### THE ROLE

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Support activities related to Recruitment and Selection of personnel, applying the implemented administrative techniques, in compliance with the regulations and policies of the company.

### RESPONSIBILITIES

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- Execute the search for people who meet the required profiles using the different recruitment sources available to the Company.
- Perform timely review of applicant resumes, filtering and screening of applicants.
- Conduct preliminary and in-depth interviews and pre-select candidates for assigned processes.
- Verify references of pre-selected candidates according to the process established for this purpose.
- Present candidates to the internal client ensuring compliance with established times and procedures.
- Register and/or update the information provided by applicants within the recruitment and selection database.
- Register and file the resumes of people who wish to apply for a job position.
- Perform the timely closing of the processes by updating databases, sending thank-you notes to participants, among others.
- Provide information on how to participate in the selection processes to people who aspire to a job in the company.
- Support in the administrative activities inherent to the recruitment and selection processes.
- Support with the development of information for recruitment reports.
- Ensure compliance with the Company's regulations and standards.

### SKILLS AND EXPERIENCE

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- University Degree in Industrial Psychology, Human Resources, Business Administration or similar.
- Minimum 3 years of experience in an HR assistant or analyst position, in companies in the mining, oil, construction or related industries.
- Experience managing different recruitment sources as well as mass selection processes for operational, tactical and strategic positions.
- English level: Intermediate.